

**From:** [Patrick Yamashita](#)  
**To:** [Hoffman, Jemae](#)  
**Subject:** FW: MITI Permit Submittal and Pre-application Meeting Notes  
**Date:** Thursday, October 22, 2020 9:42:00 AM  
**Attachments:** [image001.png](#)  
[MITI PreApp Notes 20-10-21.docx](#)

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Jemae,

I was copied on the email below and noticed that it included notes prepared by Sound Transit from our October 13 pre-application meeting. The notes are in memo format from Justin Lacson to me with CCs to those who attended the meeting. However, I did not receive these notes from Justin. Upon reviewing them, it appears there are discrepancies, and I don't believe the notes accurately reflect the meeting.

[Patrick Yamashita, PE](#) – working remotely

City Engineer

City of Mercer Island - Community Planning & Development

206.275.7722 | [mercerisland.gov/cpd](http://mercerisland.gov/cpd)

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---

**From:** Below, Matthew <[matthew.below@soundtransit.org](mailto:matthew.below@soundtransit.org)>  
**Sent:** Wednesday, October 21, 2020 4:40 PM  
**To:** Holly Mercier <[holly.mercier@mercergov.org](mailto:holly.mercier@mercergov.org)>  
**Cc:** Lacson, Justin <[Justin.Lacson@soundtransit.org](mailto:Justin.Lacson@soundtransit.org)>; Patrick Yamashita <[Patrick.Yamashita@mercergov.org](mailto:Patrick.Yamashita@mercergov.org)>  
**Subject:** MITI Permit Submittal and Pre-application Meeting Notes

Hi Holly,

Welcome back from jury duty! I am reaching out to let you know that we are planning to submit our MITI permit package to the City's ftp site this Friday, October 23<sup>rd</sup>. After the package has been uploaded, I will send a follow-up confirmation email. I have also attached the notes and follow-up action items from our permit pre-submittal meeting on October 13<sup>th</sup>. Please let us know if we missed anything and thank you for the collaborative meeting. We are glad that we were able to identify measures that assist you in your review of the materials.

Matt

**Matt Below**

Permit Administrator- East Corridor  
Dept. of Design, Engineering & Construction Management  
Sound Transit  
401 S. Jackson St  
Seattle, WA 98104-2826  
206.398.5280  
[Matthew.Below@soundtransit.org](mailto:Matthew.Below@soundtransit.org)

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[twitter.com/SoundTransit](https://twitter.com/SoundTransit)



October 20, 2020

To:	Patrick Yamashita
From:	Justin Lacson
Subject:	Pre-Application Meeting Minutes

October 13, 2020

## Sound Transit: Mercer Island Transit Integration Project

### Pre-application Meeting Notes

---

#### Attendees:

City of Mercer Island: Patrick Yamashita, Don Cole, Jeromy Hicks, John Kenney, Ruji Ding, Holly Mercier, Alaine Sommargren, Clint Morris

Sound Transit: Jemae Hoffman, Justin Lacson, Martin Lu, Anthony Wilen, Renee Koester, Matt Below

#### 1. Introductions

##### A. Land Use and Conveyance

- CUP- City is waiting for sample deeds for vault conveyance from other ST projects. City clarified they do not have a preferred method of conveyance.  
ROW Conveyance- ST stated that it intends to convey the two residential properties to City post-construction. ST cannot submit documents for these parcels until acquisition complete. ST clarified we do have letters from both property owners that we can apply for permits. Mercer Island staff indicated that the letters will suffice.
- City staff indicated O+M terms are needed for ROW acceptance. Both City staff and City Council will need to approve deeds, displacements, and parcel acquisition. ST stated it is not possible or necessary to determine maintenance costs two years before conveyance. City staff indicated the City is in a better position to determine maintenance costs if they are performing it.
- **ACTION:** ST to send the City example deeds for reference

#### 2. Permit Package Content/Discussion

- To facilitate more efficient review, ST will provide the City with a master permit set, the City would then build all associated permits off the master plan set. ROW Use permit to be master permit for project. City staff also requested that the ST submit a bookmarked plan set.
- ST to add all supporting info/notes to cover sheet or add to a supplemental document to accompany permit package. ST will also provide a document identifying which permits will be obtained by ST and which will be obtained by the contractor.
- Underground permit for FDC per Fire Marshall Hicks- City to assemble package
- Plumbing permit for backflow device supporting landscape irrigation- City to assemble package

- **ACTION:**
  - ST to prepare to memo submittal
  - ST to Bookmark plan set

### 3. Required Third Party Utility Permits and Applications

- ST will submit 2x WSDOT Third Party Utility Applications, as well as their General Provisions, to City for review as part of permit submittal package.
- WSDOT requires City to sign application as the permit applicant (owner). ST Permitting will assemble the permit packages for City review and will submit to WSDOT after City approval.
- ST staff to work with City staff regarding PSE Service Application.
- ST to submit for Electrical Permit if City inspection is required.
- **ACTION:**
  - ST to send WSDOT general provisions to Don and Patrick
  - ST to verify luminaires are in WSDOT ROW; UPDATE: ST confirmed luminaires are City-owned.

### 4. Permit Package Submittal

- ST plans to submit permit applications on or around Friday, October 23, 2020. ST will notify the City prior to submittal, and again after the permit application package is officially submitted.
- Mercer Island staff confirmed they expect to complete review within the time frames in the settlement agreement.
- **ACTION:**
  - ST to contact Holly Mercier in advance of package submittal and after submittal is uploaded for City review via the City of Mercer Island's secure ftp site

CC: Don Cole, Jeromy Hicks, John Kenney, Ruji Ding, Holly Mercier, Alaine Sommargren, Clint Morris, Jemae Hoffman, Martin Lu, Anthony Wilen, Renee Koester, Justin Lacson, Matt Below

**From:** [Patrick Yamashita](#)  
**To:** [Lacson, Justin](#)  
**Cc:** [Don Cole](#); [Below, Matthew](#); [Hoffman, Jemae](#); [Lu, Martin](#); [Wilen, Anthony](#); [Alaine Sommargren](#); [Clint Morris](#); [John Kenney](#); [Ruji Ding](#); [Renee Koester](#); [Jeromy Hicks](#); [Holly Mercier](#)  
**Subject:** RE: DRAFT ST Mercer Island Transit Integration Pre-App Mtg Notes for Review  
**Date:** Wednesday, October 28, 2020 8:07:00 AM  
**Attachments:** [image001.png](#)  
[MITI PreApp Notes with MI Edits 10282020.docx](#)

---

Justin,

We've reviewed the draft pre-application meeting notes and have provided edits/clarifications in the attached version of the notes.

[Patrick Yamashita, PE](#) – working remotely

City Engineer

City of Mercer Island - Community Planning & Development

206.275.7722 | [mercerisland.gov/cpd](http://mercerisland.gov/cpd)

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---

**From:** Lacson, Justin <Justin.Lacson@soundtransit.org>

**Sent:** Thursday, October 22, 2020 10:40 AM

**To:** Patrick Yamashita <Patrick.Yamashita@mercergov.org>

**Cc:** Don Cole <Don.Cole@mercergov.org>; Below, Matthew <matthew.below@soundtransit.org>; Hoffman, Jemae <jemae.hoffman@soundtransit.org>; Lu, Martin <martin.lu@soundtransit.org>; Wilen, Anthony <aow@deainc.com>; Alaine Sommargren <Alaine.Sommargren@mercergov.org>; Clint Morris <Clint.Morris@mercergov.org>; John Kenney <John.Kenney@mercergov.org>; Ruji Ding <Ruji.Ding@mercergov.org>; Renee Koester <Renee.Koester@deainc.com>; Jeromy Hicks <jeromy.hicks@mercergov.org>; Holly Mercier <holly.mercier@mercergov.org>

**Subject:** DRAFT ST Mercer Island Transit Integration Pre-App Mtg Notes for Review

Hi Patrick,

Thank you again for the collaborative meeting last week. I've attached our DRAFT meeting notes from the session. Please let me know if you, or others, have any edits/clarifications to the notes by next week [Thursday October 29<sup>th</sup>](#). I will then send the final version out to the group for reference.

Justin

**Justin Lacson**

Corridor Permit Manager

East Corridor – East Link, I-405 BRT, Downtown Redmond Link, Operations & Maintenance Facility - East  
Department of Design, Engineering and Construction Management

(O) 206-903-7566

(M) 206-302-8126

[Justin.Lacson@soundtransit.org](mailto:Justin.Lacson@soundtransit.org)



# Memo

October 20, 2020

To:	Patrick Yamashita
From:	Justin Lacson
Subject:	Pre-Application Meeting Minutes

October 13, 2020

## Sound Transit: Mercer Island Transit Integration Project

### Pre-application Meeting Notes

#### Attendees:

City of Mercer Island: Patrick Yamashita, Don Cole, Jeromy Hicks, John Kenney, Ruji Ding, Holly Mercier, Alaine Sommargren, Clint Morris  
 Sound Transit: Jemae Hoffman, Justin Lacson, Martin Lu, Anthony Wilen, Renee Koester, Matt Below

#### 1. Introductions

##### A. ~~Land Use~~Parcels and Conveyance

- ~~CUP~~Conveyance of parcels to City- City is waiting for sample deeds for ~~vault-parcel~~ conveyance from other ST projects. ~~City staff requested it in meetings during the 60% and 90% review processes.~~ City clarified they do not have a preferred ~~method or format for~~ conveyance document.  
 ROW Conveyance- ST stated that it intends to convey the two residential properties to City post-construction. ST cannot submit ~~deed/conveyance~~ documents for these parcels until acquisition complete. ~~ST stated that the acquisition is nearly complete. City staff indicated that conveyance request would have to be accepted by the City Council. There is no reason to believe it won't be accepted but it is a Council decision. If not accepted, ST will need to obtain a conditional use permit.~~  
~~Permit Applications for Parcels – City staff indicated that for the permit applications, ST will either need to show proof of ownership or a written acknowledgement from the owners authorizing ST to apply for permits.~~ ST clarified we do have letters from both property owners that we can apply for permits. Mercer Island staff indicated that the letters will suffice ~~for~~ ~~submittal of permit applications.~~
- City staff indicated O+M terms are needed for ROW acceptance. ~~Both City staff and~~ City Council will need to approve deeds/~~conveyance and O+M terms, displacements, and parcel acquisition.~~ ST stated it is not possible or necessary to determine maintenance costs two years before conveyance. City staff indicated the City is in a better position to determine maintenance costs if they are performing it ~~and a likely scenario would be to simply bill annually based on actual cost (time and materials).~~
- **ACTION:** ST to send the City example deeds for reference

# Memo

## 2. Permit Package Content/Discussion

- To facilitate more efficient development of permit application packages and subsequent permitting review, City staff suggested that ST will provide the City with a master permit set, the City would then build all associated permits off the master plan set. ROW Use permit to be master permit for project. Utilizing a master permit set reduces the duplication of effort and including many of the same plan sheets within different permit application packages. ST agreed with that approach. City staff also requested that the ST submit a bookmarked plan set.
- ST to add all supporting info/notes to cover sheet letter or add to a supplemental document to accompany permit package. ST will also provide a document identifying which permits will be obtained by ST and which will be obtained by the contractor.
- Underground permit for FDC relocation on 80<sup>th</sup> Ave. SE per Fire Marshall Hicks- City to assemble package A fire underground permit is required for this work. It can be deferred and applied for later but prior to the work being done or an application submitted now.
- Plumbing permit for backflow device supporting landscape irrigation- City to assemble package create permit based on information provided by ST in the submittal.
- City staff asked about what the most significant changes were to the plans compared to the 90% version. ST indicated that it was related to irrigation following their discussions with Paul and Alaine from the City.
- ST indicated that the estimated duration of construction is 12 to 14 months.
- **ACTION:**
  - ST to prepare to memo submittal [this description is unclear]
  - ST to Bookmark plan set

Formatted: Highlight

## 3. Required Third Party Utility Permits and Applications

- ST will submit 2x WSDOT Third Party Utility Applications, as well as their General Provisions, to City for review as part of permit submittal package.
- WSDOT requires City to sign application as the permit applicant (owner) even if ST performs the work. City staff expressed concern that the permit application or conditions may obligate the City to things beyond their responsibility such as insurance, bonding, etc. ST indicated that the application and permit conditions don't hold MI to anything, just the third party (ST) as far as they understand. City staff indicated that the luminaires associated with the application might be owned by WSDOT and not the City. ST will confirm with WSDOT. ST Permitting will assemble the permit packages for City review and will submit to WSDOT after City approval.
- ST staff to work with City staff regarding PSE Service Application.
- ST to submit for Electrical Permit if City inspection is required.
- **ACTION:**
  - ST to send WSDOT utility permit general provisions to Don and Patrick
  - ST to verify luminaires are in WSDOT ROW; UPDATE: ST confirmed luminaires are City-owned.

Commented [PY1]: I don't recall talking about including it in the permit submittal package since it's not an application for a City permit. I understood this to simply be emailed to me.

## 4. Permit Package Submittal



## Memo

- City staff (Holly Mercier, Permit Services Manager) described the electronic permit submittal process. ST plans to submit permit applications on or around Friday, October 23, 2020. City staff requested that ST will-notify the City prior to submittal, and again after the permit application package is officially submitted. Normally, there can be a one week queue to set up permits for screening after uploading to the FTP site. Advanced notice will allow City staff to set things up as soon as possible given the limited timeframe for completeness review and plan review. ST agreed to the request.
- Mercer Island staff confirmed they expect to complete review within the time frames in the settlement agreement (3 days for completeness and 10 days for review, plan review comments/correction requests stop the clock)-
- **ACTION:**
  - ST to contact Holly Mercier in advance of package submittal and after submittal is uploaded for City review via the City of Mercer Island's secure ftp site

CC: Don Cole, Jeromy Hicks, John Kenney, Ruji Ding, Holly Mercier, Alaine Sommargren, Clint Morris, Jemae Hoffman, Martin Lu, Anthony Wilen, Renee Koester, Justin Lacson, Matt Below

**From:** Lacson, Justin  
**To:** [Patrick Yamashita](#)  
**Cc:** [Don Cole](#); [Below, Matthew](#); [Hoffman, Jemae](#); [Lu, Martin](#); [Wilen, Anthony](#); [Alaine Sommargren](#); [Clint Morris](#); [John Kenney](#); [Ruji Ding](#); [Renee Koester](#); [Jeromy Hicks](#); [Holly Mercier](#)  
**Subject:** RE: DRAFT ST Mercer Island Transit Integration Pre-App Mtg Notes for Review  
**Date:** Wednesday, November 4, 2020 1:37:16 PM  
**Attachments:** [image001.png](#)  
[20-11-04 MITI PreApp Notes with MI Edits 10282020 \(003\)-FINAL.pdf](#)

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Hi Patrick,

Attached are the final pre-app meeting notes. All edits you've provided are included for the record. ST added 3 edits for clarification.

1. One after the second bullet in item one "ST staff did not comment further".
2. Clarification on submittal memo based on your comment, and
3. Item 3 Action to send the WSDOT applications to you and Don via email.

Appreciate your collaboration on the notes.

Thanks,

Justin

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**From:** Patrick Yamashita <Patrick.Yamashita@mercergov.org>  
**Sent:** Wednesday, October 28, 2020 8:07 AM  
**To:** Lacson, Justin <Justin.Lacson@soundtransit.org>  
**Cc:** Don Cole <Don.Cole@mercergov.org>; Below, Matthew <matthew.below@soundtransit.org>; Hoffman, Jemae <jemae.hoffman@soundtransit.org>; Lu, Martin <martin.lu@soundtransit.org>; Wilen, Anthony <aow@deainc.com>; Alaine Sommargren <Alaine.Sommargren@mercergov.org>; Clint Morris <Clint.Morris@mercergov.org>; John Kenney <John.Kenney@mercergov.org>; Ruji Ding <Ruji.Ding@mercergov.org>; Renee Koester <Renee.Koester@deainc.com>; Hicks, Jeromy <jeromy.hicks@mercergov.org>; Holly Mercier <holly.mercier@mercergov.org>  
**Subject:** RE: DRAFT ST Mercer Island Transit Integration Pre-App Mtg Notes for Review

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Patrick Yamashita, PE – working remotely

City Engineer

City of Mercer Island - Community Planning & Development

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**Sent:** Thursday, October 22, 2020 10:40 AM

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**Cc:** Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Below, Matthew <[matthew.below@soundtransit.org](mailto:matthew.below@soundtransit.org)>; Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Wilen, Anthony <[aow@deainc.com](mailto:aow@deainc.com)>; Alaine Sommargren <[Alaine.Sommargren@mercergov.org](mailto:Alaine.Sommargren@mercergov.org)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; John Kenney <[John.Kenney@mercergov.org](mailto:John.Kenney@mercergov.org)>; Ruji Ding <[Ruji.Ding@mercergov.org](mailto:Ruji.Ding@mercergov.org)>; Renee Koester <[Renee.Koester@deainc.com](mailto:Renee.Koester@deainc.com)>; Jeromy Hicks <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Holly Mercier <[holly.mercier@mercergov.org](mailto:holly.mercier@mercergov.org)>

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**Justin Lacson**

**Corridor Permit Manager**

East Corridor – East Link, I-405 BRT, Downtown Redmond Link, Operations & Maintenance Facility - East

Department of Design, Engineering and Construction Management

(O) 206-903-7566

(M) 206-302-8126

[Justin.Lacson@soundtransit.org](mailto:Justin.Lacson@soundtransit.org)



November 4, 2020

To:	Patrick Yamashita – City of Mercer Island
From:	Justin Lacson – Sound Transit
Subject:	Mercer Island Transit Integration Pre-Application Meeting Notes

**Meeting Date: October 13, 2020**

---

**Attendees:**

City of Mercer Island: Patrick Yamashita, Don Cole, Jeromy Hicks, John Kenney, Ruji Ding, Holly Mercier, Alaine Sommargren, Clint Morris

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**1. Introductions**

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**From:** Evan Maxim  
**Sent time:** 06/08/2020 02:58:15 PM  
**To:** Hoffman, Jemae <jemae.hoffman@soundtransit.org>; Lu, Martin <martin.lu@soundtransit.org>; Gleaton, Steve <steve.gleaton@soundtransit.org>  
**Cc:** Baggott, David <david.baggott@soundtransit.org>; Anthony Wilen <aow@deainc.com>; Clint Morris; Patrick Yamashita; Don Cole; Jeromy Hicks; Paul West; Kirsten Taylor; Gareth Reece  
**Subject:** RE: MI - Design Plan Review

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Good Afternoon Jemae,

Thank you for the follow up communication.

I think the below approach makes sense in general, though the timing may require a bit of adjustment.

Anne Tonella-Howe has left Mercer Island; we are still sorting out who will do this work in her stead; temporarily Patrick Yamashita and Clint Morris may be able to help respond to questions. I suggest we push this conversation out into late June if possible.

Regarding O&M and Property – can we clarify what comments / items will be discussed in each meeting? For example, the property discussion may also relate to land use entitlements, which may in turn affect permit requirements. If the property north of the roundabout will become private “real property” owned by ST or the City (or someone else), it will affect the permitting requirements for building and the ROW. For building permits, I would tend to want myself and Don Cole to be part of the call.

Please let me know how you would like to proceed.

Regards,

**Evan Maxim**

Director

City of Mercer Island - Community Planning & Development

Office: 206.275.7732 | Cell: 206.640.6928

[mercergov.org/CPD](http://mercergov.org/CPD) | **LET'S TALK**  
Mercer Island

If you would like a public record, please fill out a public records request at <https://mercerisland.nextrequest.com/>.

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---

**From:** Hoffman, Jemae <jemae.hoffman@soundtransit.org>

**Sent:** Monday, June 8, 2020 1:04 PM

**To:** Lu, Martin <martin.lu@soundtransit.org>; Evan Maxim <evan.maxim@mercergov.org>; Gleaton, Steve <steve.gleaton@soundtransit.org>

**Cc:** Baggott, David <david.baggott@soundtransit.org>; Anthony Wilen <aow@deainc.com>; Clint Morris <Clint.Morris@mercergov.org>; Patrick Yamashita <Patrick.Yamashita@mercergov.org>; Don Cole <Don.Cole@mercergov.org>; Jeromy Hicks <jeromy.hicks@mercergov.org>; Paul West <Paul.West@mercergov.org>; Kirsten Taylor <Kirsten.Taylor@mercergov.org>; Gareth Reece <gareth.reece@mercergov.org>

**Subject:** RE: MI - Design Plan Review

Hi Evan and Mercer Island team

I just left a voicemail on your work number. I wanted to follow up and again apologize it has taken us time to get back to you; as well as see what the easiest way would be to get some times on our calendar. Martin suggested some possible weeks below, if we need to shift those meetings farther out in June, that is certainly an option.

In collaboration,

Jemae Hoffman

**Jemae Hoffman**

East Link Light Rail Development Manager

Sound Transit

Pronouns: She/Her/Hers



COLLABORATION ~ CUSTOMER FOCUS ~ INCLUSION & RESPECT ~ SAFETY ~ INTEGRITY ~ QUALITY

---

**From:** Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>  
**Sent:** Friday, May 29, 2020 3:49 PM  
**To:** Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>; Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>  
**Cc:** Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; Yamashita, Patrick <[patrick.yamashita@mercergov.org](mailto:patrick.yamashita@mercergov.org)>; Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Hicks, Jeromy <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[Paul.West@mercergov.org](mailto:Paul.West@mercergov.org)>; Kirsten Taylor <[kirsten.taylor@mercergov.org](mailto:kirsten.taylor@mercergov.org)>; Gareth Reece <[gareth.reece@mercergov.org](mailto:gareth.reece@mercergov.org)>  
**Subject:** RE: MI - Design Plan Review

Evan

Apologies to for getting back to you so late, but we have group down the comments into these major categories that we would like to setup up a meeting with the city.

1. O&M (week of 6/15) - ST: Jemae Hoffman; Thatcher Imboden CoMI: Evan Maxim
2. Property (week of 6/15) - ST: Jemae Hoffman, John Arnesen; CoMI: Paul West
3. Bike Access (week of 6/8) - ST: Steve Gleaton; CoMI: Anne T Howe

I will also be sending you our initial comment responses by the end of next week

Martin Lu, PE  
Design Manager  
Design Engineering & Construction Management  
Sound Transit  
W 206-398-5189  
C 530-349-1219

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---

**From:** Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>  
**Sent:** Wednesday, May 27, 2020 10:30 AM  
**To:** Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>  
**Cc:** Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; Yamashita, Patrick <[patrick.yamashita@mercergov.org](mailto:patrick.yamashita@mercergov.org)>; Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Hicks, Jeromy <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[Paul.West@mercergov.org](mailto:Paul.West@mercergov.org)>; Kirsten Taylor <[kirsten.taylor@mercergov.org](mailto:kirsten.taylor@mercergov.org)>; Gareth Reece <[gareth.reece@mercergov.org](mailto:gareth.reece@mercergov.org)>  
**Subject:** RE: MI - Design Plan Review

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Good Morning Martin,

Have you had a chance to develop your list of topics? I'm conscious that my early June calendar is filling up (and not that far away!) It would be good to get these on the calendar so we are not scrambling to try and help ST meet another 2 week deadline...

Please let me know.

Regards,

**Evan Maxim**

Director

City of Mercer Island - Community Planning & Development

Office: 206.275.7732 | Cell: 206.640.6928

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---

**From:** Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>

**Sent:** Monday, May 18, 2020 4:23 PM

**To:** Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>; Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>

**Cc:** Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; Patrick Yamashita <[Patrick.Yamashita@mercergov.org](mailto:Patrick.Yamashita@mercergov.org)>; Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Jeromy Hicks <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[Paul.West@mercergov.org](mailto:Paul.West@mercergov.org)>; Kirsten Taylor <[Kirsten.Taylor@mercergov.org](mailto:Kirsten.Taylor@mercergov.org)>

**Subject:** RE: MI - Design Plan Review

Hi Evan

ST is currently looking through the comments and working internally to start addressing the comments, we would like to set up a few meetings with CMI early June to work through the comments. I will send you a list of high level topics for the meetings next week, so we can get the right people in the room together to work through the comments.

thanks

**Martin Lu, PE**

Design Manager

Design Engineering & Construction Management

Sound Transit

W 206-398-5189

C 530-349-1219

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---

**From:** Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>

**Sent:** Wednesday, May 13, 2020 10:50 AM

**To:** Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>

**Cc:** Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; Yamashita, Patrick <[patrick.yamashita@mercergov.org](mailto:patrick.yamashita@mercergov.org)>; Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Hicks, Jeromy <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[Paul.West@mercergov.org](mailto:Paul.West@mercergov.org)>; Kirsten Taylor <[kirsten.taylor@mercergov.org](mailto:kirsten.taylor@mercergov.org)>

**Subject:** RE: MI - Design Plan Review

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Good Morning,

It has been about a week since our meeting. There were several items that we deferred discussion around to a later date; I am not aware that we have scheduled any follow up yet.

Would it make sense for us to schedule time on the calendar for some follow up?

Regards,

**Evan Maxim**

Director

City of Mercer Island - Community Planning & Development

Office: 206.275.7732 | Cell: 206.640.6928

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---

**From:** Evan Maxim

**Sent:** Wednesday, May 6, 2020 12:11 PM

**To:** Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>

**Cc:** Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[clint.morris@mercergov.org](mailto:clint.morris@mercergov.org)>; Patrick Yamashita <[patrick.yamashita@mercergov.org](mailto:patrick.yamashita@mercergov.org)>; Don Cole <[don.cole@mercergov.org](mailto:don.cole@mercergov.org)>; Jeromy Hicks <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[paul.west@mercergov.org](mailto:paul.west@mercergov.org)>; Kirsten Taylor <[kirsten.taylor@mercergov.org](mailto:kirsten.taylor@mercergov.org)>

**Subject:** RE: MI - Design Plan Review

Dear Jemae Hoffman,

I think your suggested approach makes sense.

I thought that we could collectively review comments – as needed – to ensure that we do not have any miscommunication. I suspect both groups (ST design and City review) will have some comments that we will want to focus on.

I appreciate your distinction between technical and possibly non-technical comments, and I certainly want to be respectful of time. I believe the SEPA and Settlement Agreement comments are technical in nature, though perhaps not best addressed through the physical design team. My background is in land use planning (my comments are in the CPD category as “EM”) – I am happy to speak to those comments today, or in a follow up discussion.

At any rate, I think we agree on basic approach. I will be coming from another meeting to join this discussion, so I will have limited capacity to correspond between now and our meeting this afternoon.

Regards,

Evan Maxim

Director

City of Mercer Island - Community Planning & Development

Office: 206.275.7732 | Cell: 206.640.6928

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---

**From:** Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>

**Sent:** Wednesday, May 6, 2020 11:01 AM

**To:** Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>; Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>

**Cc:** Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; Patrick Yamashita <[Patrick.Yamashita@mercergov.org](mailto:Patrick.Yamashita@mercergov.org)>; Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Jeromy Hicks <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[Paul.West@mercergov.org](mailto:Paul.West@mercergov.org)>; Kirsten Taylor <[Kirsten.Taylor@mercergov.org](mailto:Kirsten.Taylor@mercergov.org)>

**Subject:** RE: MI - Design Plan Review

Hi Evan

First thanks to you and your team for the effort you put into your comments for today. It is helpful to have your comments on schedule. It is also helpful to be able to take a look through before we meet. Thanks for that.

I am trying to think of how we might make the best use of our time today. One idea is to focus on the comments that it would be helpful to discuss. As we looked through the comments, it seems like there are comments we can easily address in 90% design that don't need discussion today; and others that might be helpful to discuss today. There are a few comments – such as O&M responsibilities with WSDOT, and Settlement Agreement comments, that will need to be discussed with the appropriate subject matter experts. So let's leave those for follow up discussion. Today we have the physical design team ready to discuss at a technical level.

If you like the idea to focus on discussion items, what do you think this proposal? We could add a column to your matrix, and make a note as to which we think would be helpful to discuss today. If you also want to make notes on what would be most helpful to discuss; we can start with those.

Do you like that idea as a way to focus our discussion? We will talk to you soon.

Jemae Hoffman

---

**From:** Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>

**Sent:** Tuesday, May 5, 2020 5:05 PM

**To:** Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>

**Cc:** Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; Yamashita, Patrick <[patrick.yamashita@mercergov.org](mailto:patrick.yamashita@mercergov.org)>; Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Hicks, Jeromy <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[Paul.West@mercergov.org](mailto:Paul.West@mercergov.org)>; Kirsten Taylor <[kirsten.taylor@mercergov.org](mailto:kirsten.taylor@mercergov.org)>

**Subject:** RE: MI - Design Plan Review

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Good Afternoon,

Regards,

**Evan Maxim**

Director

City of Mercer Island - Community Planning & Development

Office: 206.275.7732 | Cell: 206.640.6928

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---

**From:** Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>

**Sent:** Monday, May 4, 2020 4:56 PM

**To:** Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>

**Cc:** Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>

**Subject:** MI - Design Plan Review

Hello Evan,

In preparation for Wednesday's review, I wanted to ask if you and your review team had questions or concerns regarding particular parts of the design. The consultant PM, Anthony Wilen, will be on the call and will be able to answer general questions. He will have his roadway design and 80<sup>th</sup> frontage lead, as well as the roundabout design lead on the call. We want to have the right resources available if there are other specific technical areas of concern. Please let me know as soon as possible.

Thank you,

**Steve Gleaton PE**

Corridor Design Manager

Design Engineering and Construction Management

Sound Transit

D 206-398-5335

M 425-533-8061

**From:** Hoffman, Jemae <jemae.hoffman@soundtransit.org>  
**Sent time:** 07/09/2020 04:55:45 PM  
**To:** Evan Maxim; Lu, Martin <martin.lu@soundtransit.org>; Gleaton, Steve <steve.gleaton@soundtransit.org>  
**Cc:** Baggott, David <david.baggott@soundtransit.org>; Anthony Wilen <aow@deainc.com>; Clint Morris; Patrick Yamashita; Don Cole; Jeromy Hicks; Paul West; Gareth Reece  
**Subject:** RE: MI - Design Plan Review  
**Attachments:** AE 0072-19 MITI\_2020-07-09\_60PCT CMI Comment-Response Form.docx 4.22.2020\_Final\_MITI\_60%Memorandum.docx

Hi Evan and all,

Please find attached an updated comment response matrix, reflective of our recent discussions.

One piece of good news you will see included is that in being responsive to your comments, we have decided to evaluate the cost (design, construction, operations cost) of extending the 80<sup>th</sup> Ave pathway, lighting and landscaping to the south, the ~85 feet to the northern edge of the Primavera Sculpture pathway.

In addition, I am reattaching the design memo we submitted with 60% design. This may be helpful in internal briefings, as it was written to be responsive to Mercer Island concerns.

Please let us know if you have any questions. Thanks again for doing your best to keep this as simple as possible.

Jemae Hoffman

---

**From:** Evan Maxim <evan.maxim@mercergov.org>  
**Sent:** Monday, July 6, 2020 10:47 AM  
**To:** Hoffman, Jemae <jemae.hoffman@soundtransit.org>; Lu, Martin <martin.lu@soundtransit.org>; Gleaton, Steve <steve.gleaton@soundtransit.org>  
**Cc:** Baggott, David <david.baggott@soundtransit.org>; Anthony Wilen <aow@deainc.com>; Clint Morris <Clint.Morris@mercergov.org>; Yamashita, Patrick <patrick.yamashita@mercergov.org>; Don Cole <Don.Cole@mercergov.org>; Hicks, Jeromy <jeromy.hicks@mercergov.org>; Paul West <Paul.West@mercergov.org>; Gareth Reece <gareth.reece@mercergov.org>  
**Subject:** RE: MI - Design Plan Review

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Good Morning Jemae et al,

I understand that Sound Transit is currently working on the 90% drawings. To do so, I suspect that Sound Transit has largely determined how to respond to the City’s comments provided in May on the 60% drawings.

Would it be possible for Sound Transit to provide a response to the City’s 60% design drawing comments in advance of submitting the 90% drawings and any related permit applications? In fact – if you have the responses now, it would be useful for our internal briefings. I’m trying to make things as simple as possible for the permit review team here at the City with recent / expected staffing changes...

Regards,

**Evan Maxim**

Director

City of Mercer Island - Community Planning & Development

Office: 206.275.7732 | Cell: 206.640.6928

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**From:** Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>  
**Sent:** Monday, June 8, 2020 5:29 PM  
**To:** Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>; Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>  
**Cc:** Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; Patrick Yamashita <[Patrick.Yamashita@mercergov.org](mailto:Patrick.Yamashita@mercergov.org)>; Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Jeremy Hicks <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[Paul.West@mercergov.org](mailto:Paul.West@mercergov.org)>; Kirsten Taylor <[Kirsten.Taylor@mercergov.org](mailto:Kirsten.Taylor@mercergov.org)>; Gareth Reece <[gareth.reece@mercergov.org](mailto:gareth.reece@mercergov.org)>  
**Subject:** RE: MI - Design Plan Review

Hi Evan

We will all miss Anne. These are challenging times. Patrick, of course we will be happy to continue to work with you.

We will list the comments to cover under these agenda topics. Martin has already gotten a start on that so it should be over to you soon.

Regarding the portion of the property with the vault and vault access; we anticipate that being public property or ROW. We can discuss further at our meeting.

Jemae

---

**From:** Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>  
**Sent:** Monday, June 8, 2020 2:58 PM  
**To:** Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>  
**Cc:** Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; Yamashita, Patrick <[patrick.yamashita@mercergov.org](mailto:patrick.yamashita@mercergov.org)>; Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Hicks, Jeremy <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[Paul.West@mercergov.org](mailto:Paul.West@mercergov.org)>; Kirsten Taylor <[kirsten.taylor@mercergov.org](mailto:kirsten.taylor@mercergov.org)>; Gareth Reece <[gareth.reece@mercergov.org](mailto:gareth.reece@mercergov.org)>  
**Subject:** RE: MI - Design Plan Review

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Good Afternoon Jemae,

Thank you for the follow up communication.

I think the below approach makes sense in general, though the timing may require a bit of adjustment.

Anne Tonella-Howe has left Mercer Island; we are still sorting out who will do this work in her stead; temporarily Patrick Yamashita and Clint Morris may be able to help respond to questions. I suggest we push this conversation out into late June if possible.

Regarding O&M and Property – can we clarify what comments / items will be discussed in each meeting? For example, the property discussion may also relate to land use entitlements, which may in turn affect permit requirements. If the property north of the roundabout will become private “real property” owned by ST or the City (or someone else), it will affect the permitting requirements for building and the ROW. For building permits, I would tend to want myself and Don Cole to be part of the call.

Please let me know how you would like to proceed.

Regards,

**Evan Maxim**

Director

City of Mercer Island - Community Planning & Development

Office: 206.275.7732 | Cell: 206.640.6928

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---

**From:** Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>

**Sent:** Monday, June 8, 2020 1:04 PM

**To:** Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>; Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>

**Cc:** Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; Patrick Yamashita <[Patrick.Yamashita@mercergov.org](mailto:Patrick.Yamashita@mercergov.org)>; Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Jeromy Hicks <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[Paul.West@mercergov.org](mailto:Paul.West@mercergov.org)>; Kirsten Taylor <[Kirsten.Taylor@mercergov.org](mailto:Kirsten.Taylor@mercergov.org)>; Gareth Reece <[gareth.reece@mercergov.org](mailto:gareth.reece@mercergov.org)>

**Subject:** RE: MI - Design Plan Review

Hi Evan and Mercer Island team

I just left a voicemail on your work number. I wanted to follow up and again apologize it has taken us time to get back to you; as well as see what the easiest way would be to get some times on our calendar. Martin suggested some possible weeks below, if we need to shift those meetings farther out in June, that is certainly an option.

In collaboration,

Jemae Hoffman  
**Jemae Hoffman**  
East Link Light Rail Development Manager  
Sound Transit  
401 S. Jackson Street  
Seattle, WA 98104  
(206)-689-4860

Pronouns: She/Her/Hers



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---

**From:** Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>

**Sent:** Friday, May 29, 2020 3:49 PM

**To:** Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>; Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>

**Cc:** Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; Yamashita, Patrick <[patrick.yamashita@mercergov.org](mailto:patrick.yamashita@mercergov.org)>; Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Hicks, Jeromy <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[Paul.West@mercergov.org](mailto:Paul.West@mercergov.org)>; Kirsten Taylor <[kirsten.taylor@mercergov.org](mailto:kirsten.taylor@mercergov.org)>; Gareth Reece <[gareth.reece@mercergov.org](mailto:gareth.reece@mercergov.org)>

**Subject:** RE: MI - Design Plan Review

Evan

Apologies to for getting back to you so late, but we have group down the comments into these major categories that we would like to setup up a meeting with the city.

1. O&M (week of 6/15) - ST: Jemae Hoffman; Thatcher Imboden CoMI: Evan Maxim
2. Property (week of 6/15) - ST: Jemae Hoffman, John Arnesen; CoMI: Paul West
3. Bike Access (week of 6/8) - ST: Steve Gleaton; CoMI: Anne T Howe

I will also be sending you our initial comment responses by the end of next week

Martin Lu, PE

Design Manager  
Design Engineering & Construction Management  
Sound Transit  
W 206-398-5189  
C 530-349-1219

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**From:** Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>

**Sent:** Wednesday, May 27, 2020 10:30 AM

**To:** Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>

**Cc:** Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; Yamashita, Patrick <[patrick.yamashita@mercergov.org](mailto:patrick.yamashita@mercergov.org)>; Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Hicks, Jeromy <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[Paul.West@mercergov.org](mailto:Paul.West@mercergov.org)>; Kirsten Taylor <[kirsten.taylor@mercergov.org](mailto:kirsten.taylor@mercergov.org)>; Gareth Reece <[gareth.reece@mercergov.org](mailto:gareth.reece@mercergov.org)>

**Subject:** RE: MI - Design Plan Review

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Good Morning Martin,

Have you had a chance to develop your list of topics? I’m conscious that my early June calendar is filling up (and not that far away!) It would be good to get these on the calendar so we are not scrambling to try and help ST meet another 2 week deadline...

Please let me know.

Regards,

**Evan Maxim**

Director

City of Mercer Island - Community Planning & Development

Office: 206.275.7732 | Cell: 206.640.6928

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**From:** Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>

**Sent:** Monday, May 18, 2020 4:23 PM



To: Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>; Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>

Cc: Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; Patrick Yamashita <[Patrick.Yamashita@mercergov.org](mailto:Patrick.Yamashita@mercergov.org)>; Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Jeromy Hicks <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[Paul.West@mercergov.org](mailto:Paul.West@mercergov.org)>; Kirsten Taylor <[Kirsten.Taylor@mercergov.org](mailto:Kirsten.Taylor@mercergov.org)>

Subject: RE: MI - Design Plan Review

Hi Evan

ST is currently looking through the comments and working internally to start addressing the comments, we would like to set up a few meetings with CMI early June to work through the comments. I will send you a list of high level topics for the meetings next week, so we can get the right people in the room together to work through the comments.

thanks

Martin Lu, PE  
Design Manager  
Design Engineering & Construction Management  
Sound Transit  
W 206-398-5189  
C 530-349-1219

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---

**From:** Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>  
**Sent:** Wednesday, May 13, 2020 10:50 AM  
**To:** Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>  
**Cc:** Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; Yamashita, Patrick <[patrick.yamashita@mercergov.org](mailto:patrick.yamashita@mercergov.org)>; Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Hicks, Jeromy <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[Paul.West@mercergov.org](mailto:Paul.West@mercergov.org)>; Kirsten Taylor <[kirsten.taylor@mercergov.org](mailto:kirsten.taylor@mercergov.org)>  
**Subject:** RE: MI - Design Plan Review

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Good Morning,

It has been about a week since our meeting. There were several items that we deferred discussion around to a later date; I am not aware that we have scheduled any follow up yet.

Would it make sense for us to schedule time on the calendar for some follow up?

Regards,

**Evan Maxim**  
Director  
City of Mercer Island - Community Planning & Development  
Office: 206.275.7732 | Cell: 206.640.6928  
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Exhibit 7 - Page 26 of 28

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---

**From:** Evan Maxim

**Sent:** Wednesday, May 6, 2020 12:11 PM

**To:** Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>

**Cc:** Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[clint.morris@mercergov.org](mailto:clint.morris@mercergov.org)>; Patrick Yamashita <[patrick.yamashita@mercergov.org](mailto:patrick.yamashita@mercergov.org)>; Don Cole <[don.cole@mercergov.org](mailto:don.cole@mercergov.org)>; Jeromy Hicks <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[paul.west@mercergov.org](mailto:paul.west@mercergov.org)>; Kirsten Taylor <[kirsten.taylor@mercergov.org](mailto:kirsten.taylor@mercergov.org)>

**Subject:** RE: MI - Design Plan Review

Dear Jemae Hoffman,

I think your suggested approach makes sense.

I thought that we could collectively review comments – as needed – to ensure that we do not have any miscommunication. I suspect both groups (ST design and City review) will have some comments that we will want to focus on.

I appreciate your distinction between technical and possibly non-technical comments, and I certainly want to be respectful of time. I believe the SEPA and Settlement Agreement comments are technical in nature, though perhaps not best addressed through the physical design team. My background is in land use planning (my comments are in the CPD category as "EM") – I am happy to speak to those comments today, or in a follow up discussion.

At any rate, I think we agree on basic approach. I will be coming from another meeting to join this discussion, so I will have limited capacity to correspond between now and our meeting this afternoon.

Regards,

**Evan Maxim**

Director

City of Mercer Island - Community Planning & Development

Office: 206.275.7732 | Cell: 206.640.6928

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---

**From:** Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>

**Sent:** Wednesday, May 6, 2020 11:01 AM

**To:** Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>; Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>

**Cc:** Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; Patrick Yamashita <[Patrick.Yamashita@mercergov.org](mailto:Patrick.Yamashita@mercergov.org)>; Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Jeromy Hicks <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[Paul.West@mercergov.org](mailto:Paul.West@mercergov.org)>; Kirsten Taylor <[Kirsten.Taylor@mercergov.org](mailto:Kirsten.Taylor@mercergov.org)>

**Subject:** RE: MI - Design Plan Review

Hi Evan

First thanks to you and your team for the effort you put into your comments for today. It is helpful to have your comments on schedule. It is also helpful to be able to take a look through before we meet. Thanks for that.

I am trying to think of how we might make the best use of our time today. One idea is to focus on the comments that it would be helpful to discuss. As we looked through the comments, it seems like there are comments we can easily address in 90% design that don't need discussion today; and others that might be helpful to discuss today. There are a few comments – such as O&M responsibilities with WSDOT, and Settlement Agreement comments, that will need to be discussed with the appropriate subject matter experts. So let's leave those for follow up discussion. Today we have the physical design team ready to discuss at a technical level.

If you like the idea to focus on discussion items, what do you think this proposal? We could add a column to your matrix, and make a note as to which we think would be helpful to discuss today. If you also want to make notes on what would be most helpful to discuss; we can start with those.

Do you like that idea as a way to focus our discussion? We will talk to you soon.

Jemae Hoffman

---

**From:** Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>

**Sent:** Tuesday, May 5, 2020 5:05 PM

**To:** Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>

**Cc:** Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>; Clint Morris <[Clint.Morris@mercergov.org](mailto:Clint.Morris@mercergov.org)>; Yamashita, Patrick <[patrick.yamashita@mercergov.org](mailto:patrick.yamashita@mercergov.org)>; Don Cole <[Don.Cole@mercergov.org](mailto:Don.Cole@mercergov.org)>; Hicks, Jeromy <[jeromy.hicks@mercergov.org](mailto:jeromy.hicks@mercergov.org)>; Paul West <[Paul.West@mercergov.org](mailto:Paul.West@mercergov.org)>; Kirsten Taylor <[kirsten.taylor@mercergov.org](mailto:kirsten.taylor@mercergov.org)>

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Good Afternoon,

Attached is a copy of the comments and questions we have compiled related to the technical review of the proposed design.

Regards,

**Evan Maxim**

Director

City of Mercer Island - Community Planning & Development

Office: 206.275.7732 | Cell: 206.640.6928

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---

**From:** Gleaton, Steve <[steve.gleaton@soundtransit.org](mailto:steve.gleaton@soundtransit.org)>

**Sent:** Monday, May 4, 2020 4:56 PM

**To:** Evan Maxim <[evan.maxim@mercergov.org](mailto:evan.maxim@mercergov.org)>

**Cc:** Hoffman, Jemae <[jemae.hoffman@soundtransit.org](mailto:jemae.hoffman@soundtransit.org)>; Lu, Martin <[martin.lu@soundtransit.org](mailto:martin.lu@soundtransit.org)>; Baggott, David <[david.baggott@soundtransit.org](mailto:david.baggott@soundtransit.org)>; Anthony Wilen <[aow@deainc.com](mailto:aow@deainc.com)>

**Subject:** MI - Design Plan Review

Hello Evan,

In preparation for Wednesday’s review, I wanted to ask if you and your review team had questions or concerns regarding particular parts of the design. The consultant PM, Anthony Wilen, will be on the call and will be able to answer general questions. He will have his roadway design and 80<sup>th</sup> frontage lead, as well as the roundabout design lead on the call. We want to have the right resources available

if there are other specific technical areas of concern. Please let me know as soon as possible.

Thank you,

**Steve Gleaton PE**

Corridor Design Manager

Design Engineering and Construction Management

Sound Transit

D 206-398-5335

M 425-533-8061